



Volunteer Application

Name: _____ Gender: F M Birth Date (MM/DD): _____

Home Address: _____

City: _____ State: _____ Zip Code _____

Place of Employment: _____

Work Address: _____

City: _____ State: _____ Zip Code _____

Home Phone: _____ Business Phone: _____ Cell Phone: _____

E-mail address: _____

Emergency Contact Name: _____

Relationship: _____ Phone: _____

Where did you hear about the OneKC for Women's Alliance or affiliate organizations?

What aspect, if any, of OneKC for Women most motivates you to want to volunteer? _____

What do you hope to gain from your volunteer experience with OneKC for Women? _____

I. Preference in Volunteering:

Please check all opportunities in which you may have an interest.

Women's Employment Network (WEN) Volunteer Opportunities

- Resume Assistant Remote Resume Assistant Job Search Assistant
- Mentor/Coach Mock Interviewer Clothing Bank Assistant
- Monday Morning Job Club Speaker (Provide a brief topic overview): _____

- Workshop Facilitator (Provide a brief topic overview if you have a prepared presentation): _____

- Reach for the Stars Ambassador (participate in a grass roots fundraising campaign)
- Telephone support: fundraising thank you contacts, respond to information requests, etc.
- Grant writing assistant
- Administrative support: data entry, administrative projects, receptionist, etc.
- Committee Membership (mark all of interest):
 - Board of Directors
 - Fund Development Committee
 - Marketing Committee
 - Finance Committee
- Speakers Bureau: Speak to the community about WEN, attend trade shows, etc.
- Episodic Volunteer: Assist with community or fundraising events, periodic projects, etc.

Women’s Business Center Volunteer Opportunities

- Subject Matter Expert (for presentations, 1:1 coaching sessions, etc.)
- Mentoring FastTrac graduates and other Alumni (ongoing commitment for 9 months – 1 year)
- Administrative projects

Women’s Capital Connection Volunteer Opportunities

- Panelist for financially oriented educational events
- Due diligence researcher (AngelSoft usage)
- Company Mentor

II. Skills and Interests:

- a. Current Occupation: _____
- b. Education (Degree(s) and Field(s)): _____
- c. Do you speak another language? If so, which one(s)? _____
- d. Do you have any previous volunteer experience? Please describe, if so.

- e. Please list any special skills or experience (i.e. human resources, organizational development, finance, business administration, management/supervisory, leadership, fashion, networking, customer service, public speaking, fundraising, media writing, desktop publishing/graphic arts, communications, event planning, nonprofit board experience, etc.):

- f. What computer skills do you have in depth knowledge of? _____

g. Community Connections:

- | | | | |
|-------------------------------------|--|---|---|
| <input type="checkbox"/> Corporate | <input type="checkbox"/> Finance | <input type="checkbox"/> Social Services | <input type="checkbox"/> Media |
| <input type="checkbox"/> Accounting | <input type="checkbox"/> Public Policy | <input type="checkbox"/> Philanthropy | <input type="checkbox"/> Small Business |
| <input type="checkbox"/> Education | <input type="checkbox"/> Health Care | <input type="checkbox"/> Human Resources | <input type="checkbox"/> Fundraising |
| <input type="checkbox"/> Legal | <input type="checkbox"/> Technology | <input type="checkbox"/> Communities of Faith | |

h. Would you be interested in chairing a committee or an event? _____

i. Availability: Mornings (9am-12pm) Afternoons (1 pm-4pm) Other _____

Frequency (i.e. once a week, once a month, etc.): _____

Volunteer Release

I wish to volunteer for the OneKC for Women Alliance (the Alliance). I understand that as a volunteer, I may become privy to confidential information about clients served by the Alliance. I agree to maintain the confidentiality or any information marked "confidential" as well as any information about the Alliance's internal procedures, business operations, personnel information and the like that is not otherwise publicly disclosed by the affiliates of the Alliance. I will not use any confidential information in any manner that would be detrimental to the Alliance, and I will avoid any actions that might impair the reputation of the alliance. I also understand that my relationship with the Alliance should not be used as an opportunity for soliciting business and that my services as a volunteer are provided without expectation of remuneration.

Printed name of Volunteer: _____

Signature of Volunteer: _____ Date: _____

Parent's/Guardian's Signature: _____
(If volunteer is under age of 18)

Please email, mail or fax form to:

OneKC for Women
c/o Women's Employment Network
920 Main St., Ste. 100
Kansas City, MO 64105
Telephone: (816) 595-2399
Fax: (816) 841-0262
E-mail: ksearl@kcwen.org
Web site: www.onekcforwomen.com